



RESOLUTION

RELATING TO THE TRANSFER OF FUNDS

WHEREAS, Section 2-17.2(c)(1), Revised Ordinances of Honolulu 1990, as amended, requires that the Honolulu City Council approve by resolution any transfer of funds between activities whenever the cumulative amount of transfers from or to an activity totals in excess of \$100,000 or ten percent of the amount appropriated for that activity in the operating budget ordinance, as may be amended, whichever is less; and

WHEREAS, a transfer of \$18,707 between activities is required to meet the program needs of the Honolulu Fire Department (HFD) for fiscal year 2016; and

WHEREAS, one of the authorized uses for the Provision for Grants, Partnerships and Security is to provide matching funds for federal grants; and

WHEREAS, the amount requested is necessary to cover the City and County of Honolulu's matching contribution required by the U.S. Department of Homeland Security for Assistance to Firefighters Grant program as stated in Exhibit A; now, therefore,

BE IT RESOLVED by the Council of the City and County of Honolulu that \$18,707 in General Fund monies be transferred between the following activities:

| <u>From</u> | <u>To</u> | <u>Amount</u> | <u>Fund</u> |
|---|---------------------------|---------------|-------------|
| Provision for Grants, Partnerships and Security (CE) | HFD, Fire Operations (CE) | \$18,707 | GN |

BE IT FURTHER RESOLVED that the Mayor of the City and County of Honolulu is hereby authorized to carry out the provisions of this Resolution; and

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RESOLUTION

BE IT FINALLY RESOLVED that copies of this Resolution be transmitted to the Managing Director, Director of Budget and Fiscal Services, and the Fire Chief of the HFD.

INTRODUCED BY:

 (br)

Councilmembers

Date of Introduction:

JUN 9 2015

Honolulu, Hawaii

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C & C OF HONOLULU
CITY CLERK
RECEIVED

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Exhibit A

U.S. Department of Homeland Security
Washington, D.C. 20472



FEMA

Mr. Wayne Masuda
Honolulu Fire Department
636 South Street
Honolulu, Hawaii 96813-5007

Re: Award No.EMW-2014-FO-01722

Dear Mr. Masuda:

Congratulations, on behalf of the Department of Homeland Security, your application for financial assistance submitted under the Fiscal Year (FY) 2014 Assistance to Firefighters Grant has been approved in the amount of \$187,074.00. As a condition of this award, you are required to contribute a cost match in the amount of \$18,707.00 of non-Federal funds, or 10 percent of the Federal contribution of \$187,074.00.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the Assistance to Firefighters Grant Programs' e-grant system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo
- Agreement Articles (attached to this Award Letter)
- Obligor Document (attached to this Award Letter)
- FY 2014 Assistance to Firefighters Grant Funding Opportunity Announcement.

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Prior to requesting Federal funds, all recipients are required to register in the System for Award Management (SAM.gov). As the recipient, you must register and maintain current information in SAM.gov until you submit the final financial report required under this award or receive the final payment, whichever is later. This requires that the recipient review and update the information annually after the initial registration, and more frequently for changes in your information. There is no charge to register in SAM.gov. Your registration must be completed on-line at <https://www.sam.gov/portal/public/SAM/>. It is your entity's responsibility to have a valid DUNS number at the time of registration.

In order to establish acceptance of the award and its terms, please follow these instructions:

Step 1: Please go to <https://portal.fema.gov> to accept or decline your award. This will take you to the Assistance to Firefighters eGrants system. Enter your User Name and Password as requested on the login screen. Your User Name and Password are the same as those used to complete the application on-line.

Once you are in the system, the Status page will be the first screen you see. On the right side of the Status screen, you will see a column entitled Action. In this column, please select the View Award Package from the drop down menu. Click Go to view your award package and indicate your acceptance or declination of award. PLEASE NOTE: your period of performance has begun. If you wish to accept your grant, you should do so immediately. When you have finished, we recommend printing your award package for your records.

Step 2: If you accept your award, you will see a link on the left side of the screen that says "Update 1199A" in the Action column. Click this link. This link will take you to the SF-1199A, Direct Deposit Sign-up Form. Please complete the SF-1199A on-line if you have not done so already. When you have finished, you must submit

the form electronically. Then, using the Print 1199A Button, print a copy and take it to your bank to have the bottom portion completed. Make sure your application number is on the form. After your bank has filled out their portion of the form, you must fax a copy of the form to FEMA's SF-1199 Processing Staff at 301-998-8699. You should keep the original form in your grant files. After the faxed version of your SF 1199A has been reviewed you will receive an email indicating the form is approved. Once approved you will be able to request payments online. If you have any questions or concerns regarding your 1199A, or the process to request your funds, please call (866) 274-0960.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian E. Kamoie", with a horizontal line drawn underneath.

Brian E. Kamoie
Assistant Administrator for Grant Programs

CITY COUNCIL
CITY AND COUNTY OF HONOLULU
HONOLULU, HAWAII
CERTIFICATE

RESOLUTION 15-168

Introduced: 06/09/15

By: ERNEST MARTIN (BR)

Committee: BUDGET

Title: RESOLUTION RELATING TO THE TRANSFER OF FUNDS.

Voting Legend: * = Aye w/Reservations

| | | |
|----------|---------|---|
| 06/17/15 | BUDGET | CR-258 – RESOLUTION REPORTED OUT OF COMMITTEE FOR ADOPTION. |
| 07/08/15 | COUNCIL | CR-258 AND RESOLUTION 15-168 WERE ADOPTED. 8 AYES: ANDERSON, ELEFANTE, FUKUNAGA, KOBAYASHI, MARTIN, MENOR, OZAWA, PINE. 1 ABSENT: MANAHAN. |

I hereby certify that the above is a true record of action by the Council of the City and County of Honolulu on this RESOLUTION.


GLEN TAKAHASHI, CITY CLERK


ERNEST Y. MARTIN, CHAIR AND PRESIDING OFFICER